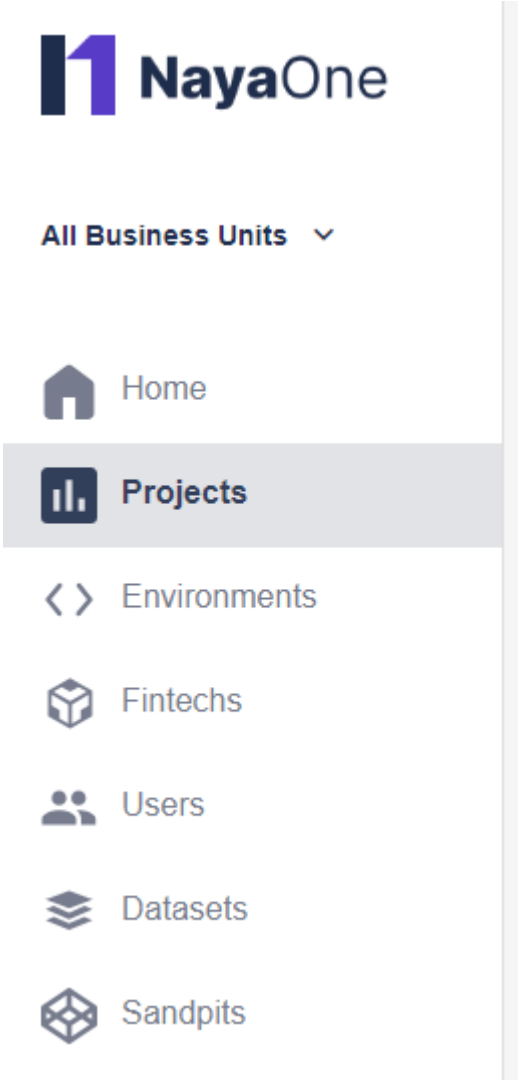
How to propose a Project

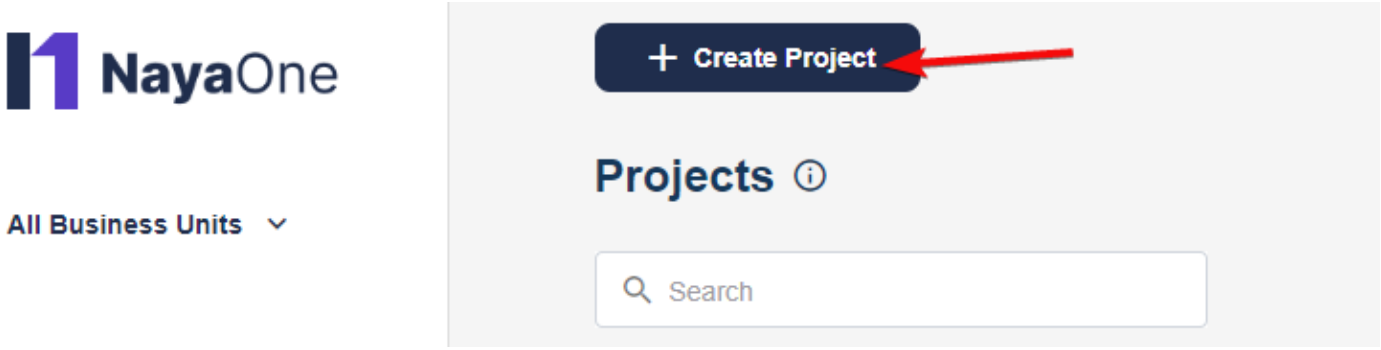
Running your Project · https://nayaone.com/lou0lh9x2qkjngmo3lq4nz09dxorxnzcz51dpqp8/projects-en/how-propose-project/

Explore the 6 steps to propose a Project.

Click **Projects**:

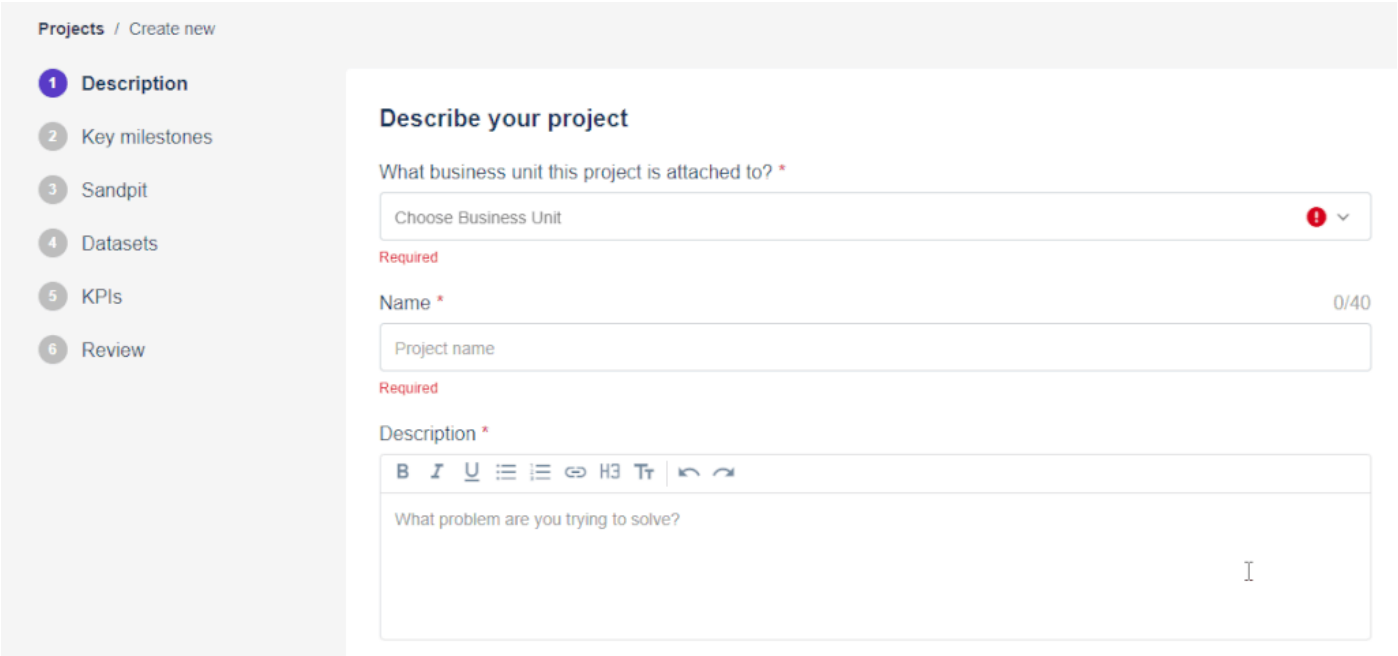


Click **Create Project**:



Step 1: Description

- Click the dropdown to select which Business Unit the Project is attached to
- Add the Project's **name**
- Add a **description** based on the problem you're trying to solve

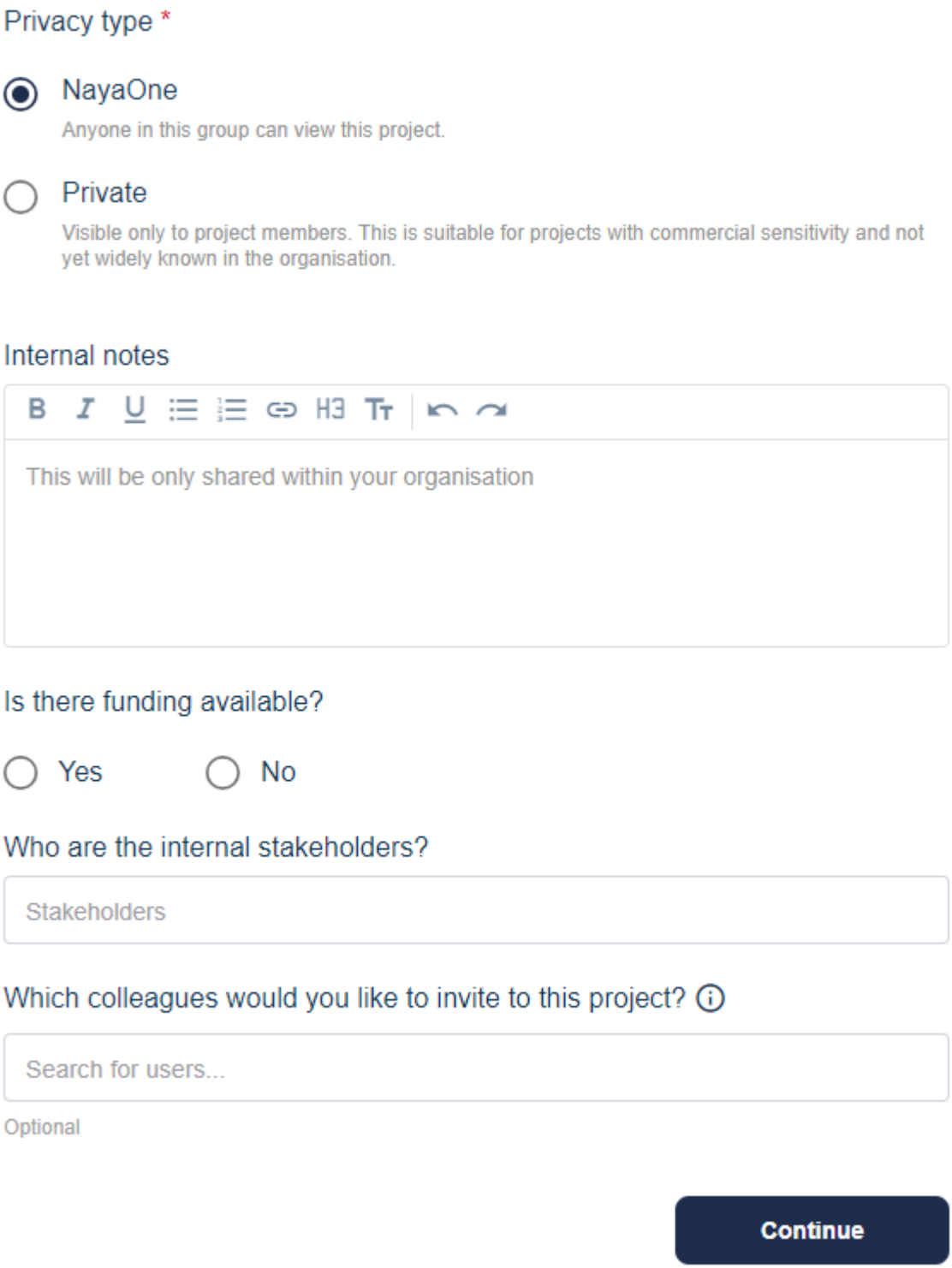


Select the Project's **privacy** type:

- **NayaOne:** Anyone in your group can view the Project
- **Private:** Only Project members can view

The following are **optional**:

- Add **internal notes**. These are visible within your organisation.
- Select if **funding** is available
- Add internal **stakeholders**
- Select **colleagues** to add to the Project



Click **Continue**

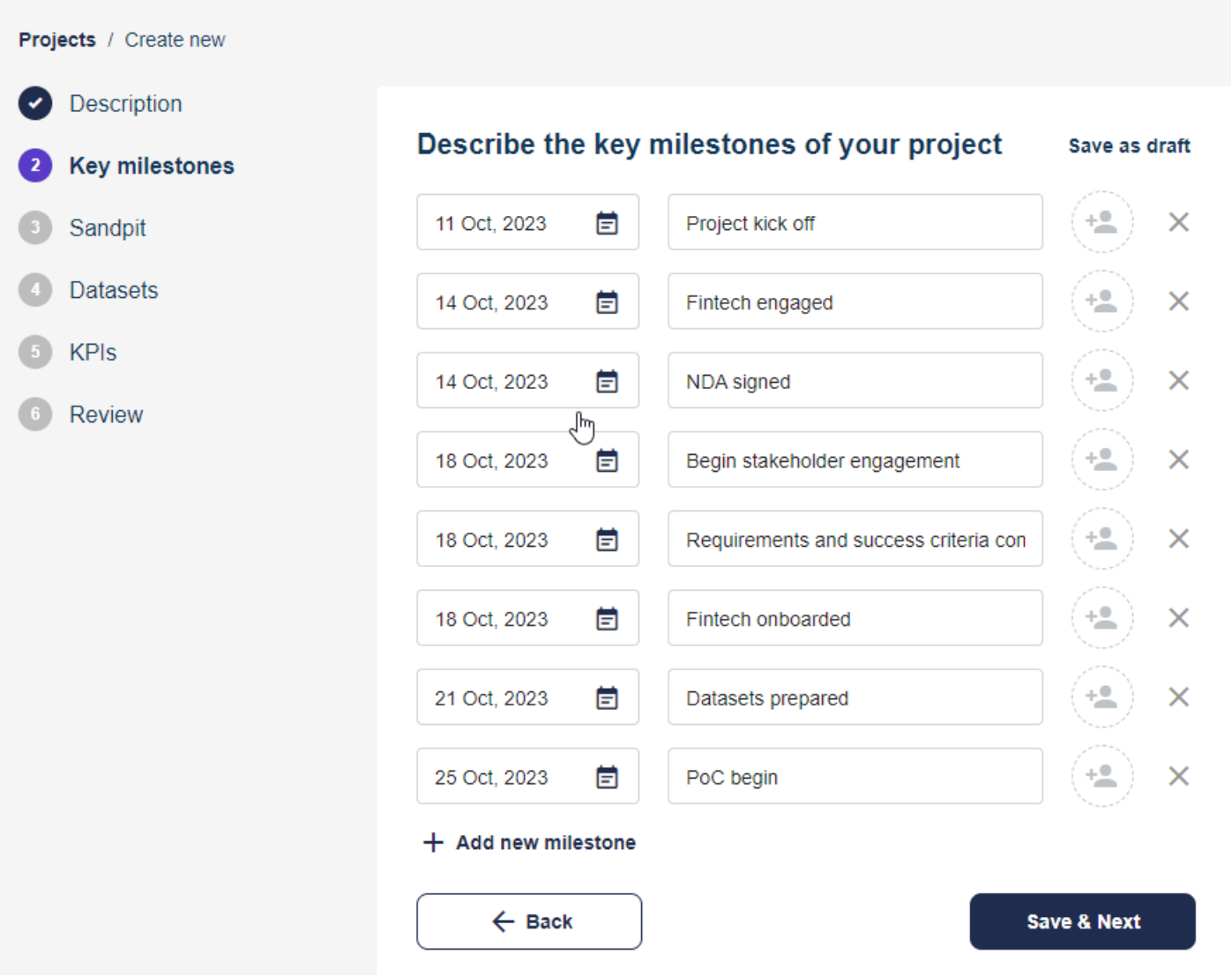
Step 2: Key milestones

NayaOne gives you some **default** milestones to get you started.

Click the relevant field to:

- Edit the **date**
- Edit the **name**
- **Assign** people to the milestone
- **Delete** the milestone (this may impact any standardised reports you have)

You can also click **+Add new milestone**:



When you've entered your milestones, click **Save & Next**

Step 3: Add Sandpits

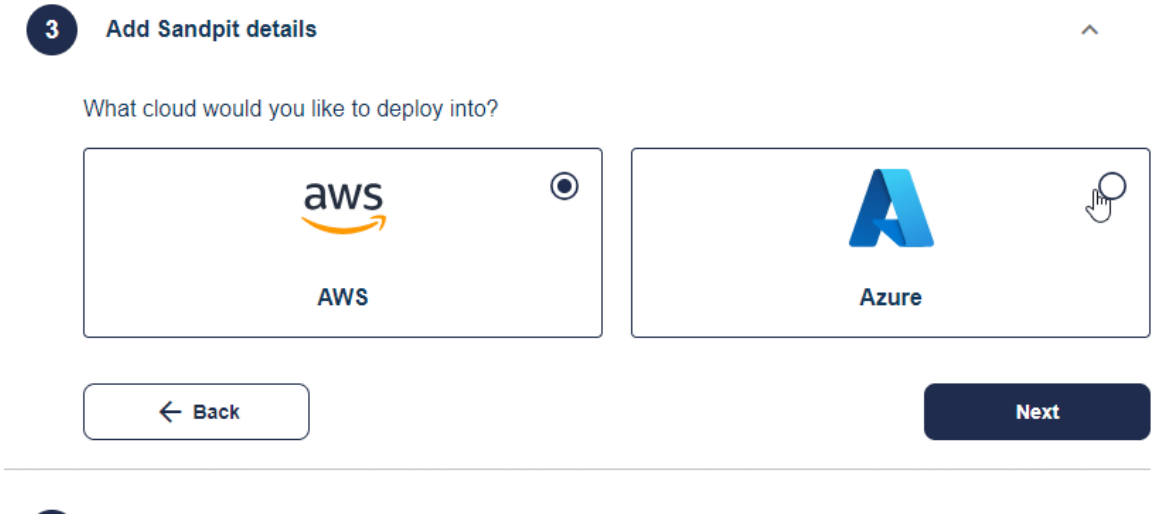
This Step assumes you've already decided:

- Which Fintech/s you want to add
- What type of Sandpit to choose

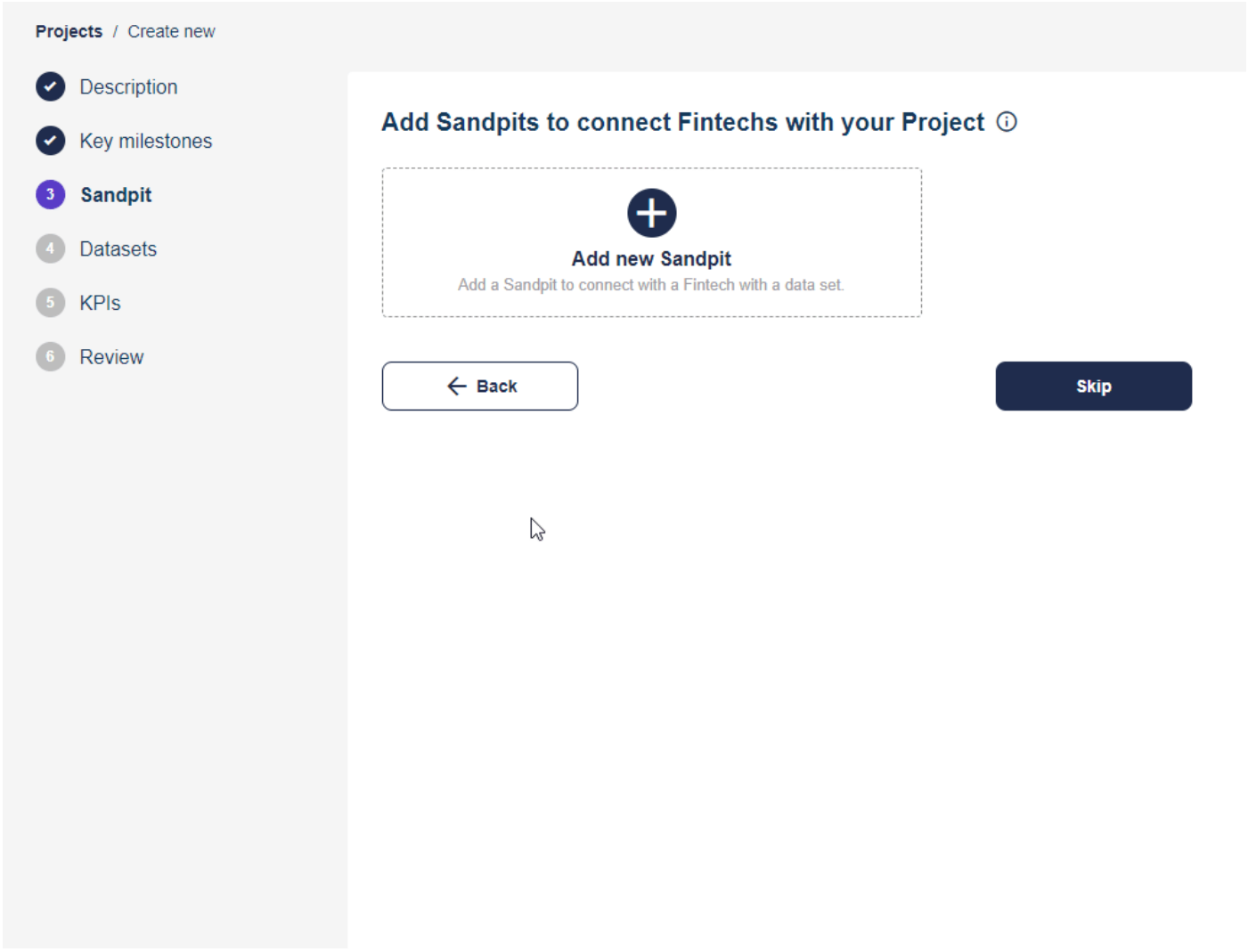
You can click **Skip** to add these details later. You can also click **Save as draft** to return to the Project at another time.

Click **Add new Sandpit** and then you can:

1. Click **Add Fintech** to select your Fintech
2. Click **Choose Sandpit type** to select Data Science Sandpit, SaaS Sandpit, or Cloud Sandpit
3. Select **where to deploy the cloud**. Choosing Azure will prompt you to add an email address for notifications (leave this blank to use your NayaOne account email).



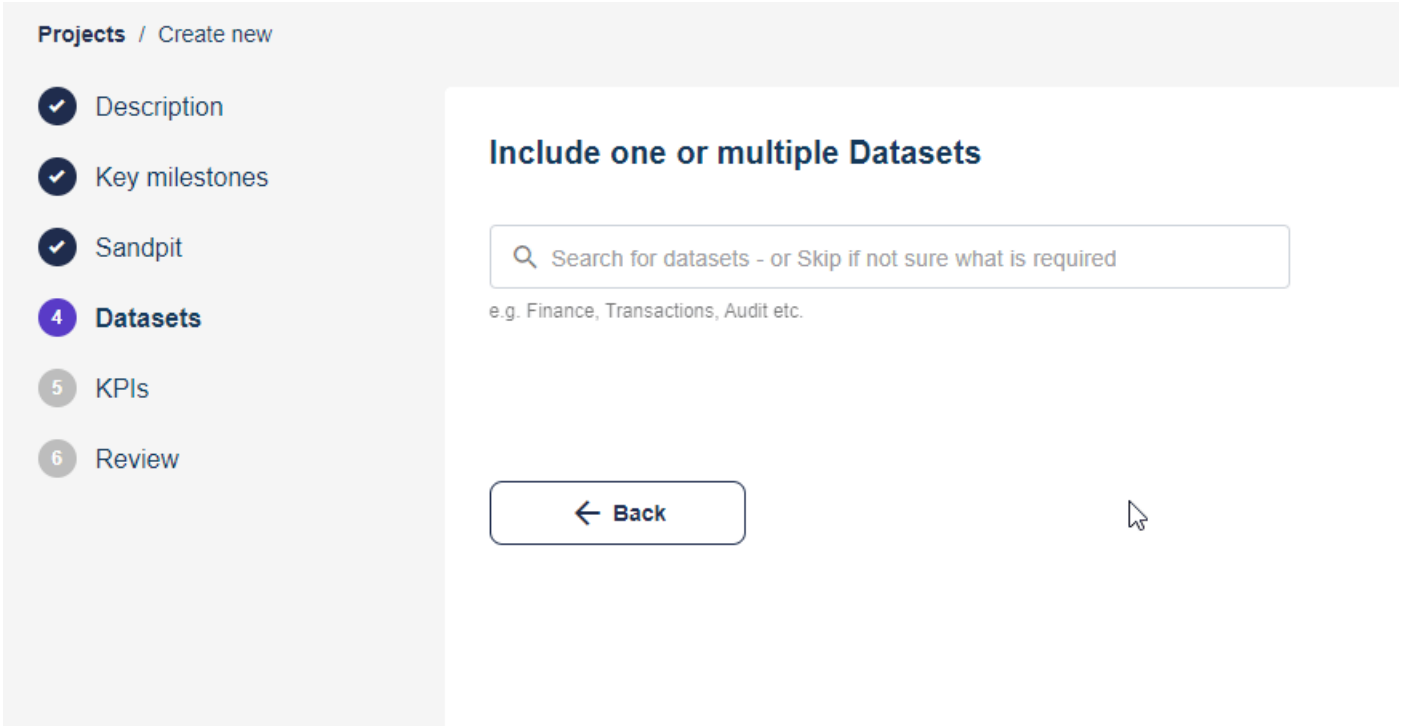
4. Click **Give your Sandpit a name** and add a name



Step 4: Include Datasets

Now you choose the **type of Dataset** to include in your Sandpit.

Start entering **keywords** to find what you want. Click the **+** to add the Dataset:

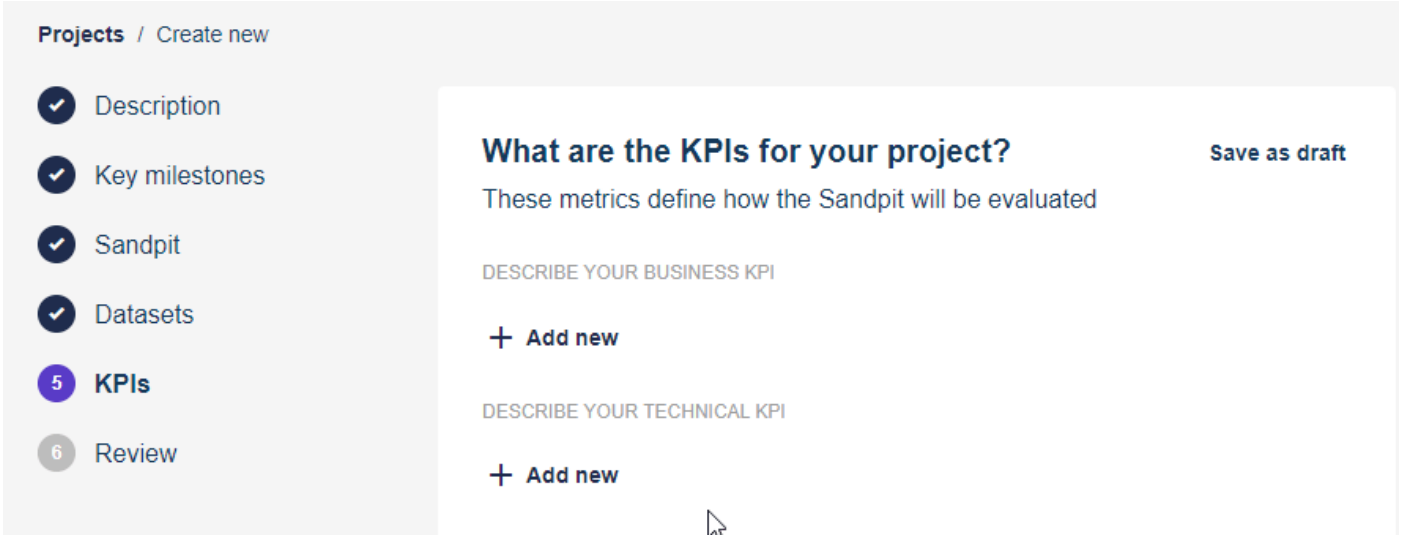


Not decided yet? Click **I'll do it later**.

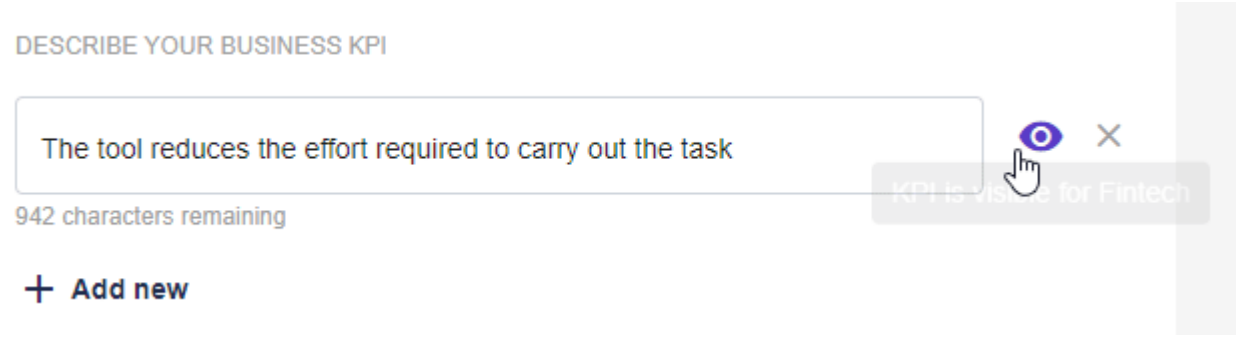
Step 5: Add KPIs

You can add two types of Project KPIs: **Business** and **Technical**.

Click **Add New**. Either enter your KPI or select one of the default options:



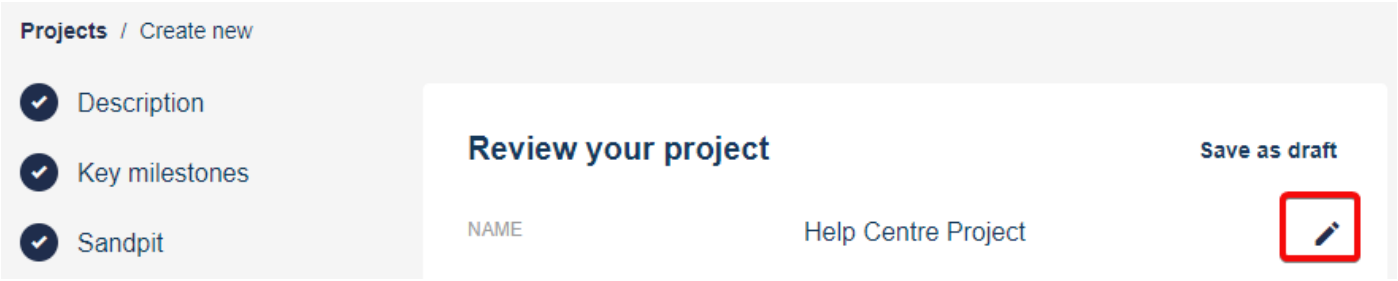
By default the **KPI is visible** to the selected Fintech/s. Click the **eye symbol** to change this:



After adding your KPIs, click **To review**.

Step 6: Review Project

You can now review the details you've added. Click the **pencil symbol** to make any edits:



Scroll down and click **Propose Project** (Admins can also click **Approve Project**).

You'll get a confirmation pop-up. Your Proposal is now with your **Admin**:



Project has been Proposed

Thank you for your submission! Your proposal will be reviewed by an admin and you will hear back in due course.
Proposals can be updated as information updates before they are approved.

Close